



### Diocesan Report on School Finances

Name of School \_\_\_\_\_

Street \_\_\_\_\_

City, State, Zip \_\_\_\_\_

(Arch) Diocese \_\_\_\_\_

School Operating Statement:

*Please include with this form a copy of the most recent operating statement which has been reviewed by the designated diocesan school official.*

1. Has tuition revenue increased in the last three years? Yes  No
2. If yes, by what percent? \_\_\_\_\_%
3. Have revenue sources other than tuition increased in the last three years? Yes  No
4. If yes, by what percent? \_\_\_\_\_%
5. Has the school had a balanced budget in the last two years? Yes  No
6. If not, does the school have a realistic financial plan in place to rectify the deficit budget? Yes  No
7. Does the school have an investment/endowment fund? Yes  No
8. Has the school increased its investments and/or endowments in the last two years? Yes  No
9. If yes, by how much? \$ \_\_\_\_\_
10. Has the school increased its cash reserves in the last two years? Yes  No
11. If yes, by how much? \$ \_\_\_\_\_
12. Has the school given its faculty and staff salary increases in the last two years? Yes  No
13. Does the school provide funding from its budget for professional development opportunities in addition to any federal funds received? Yes  No
14. Does the school annually account for depreciation in its budget? Yes  No

15. Is the school debt-free? Yes  No

16. If no, to whom and for how much?  
\_\_\_\_\_ \$ \_\_\_\_\_

17. Does the school budget include an annual subsidy? Yes  No

18. If yes, list the amounts below:

- Parish \$ \_\_\_\_\_
- Diocesan/Religious Congregation \$ \_\_\_\_\_
- Home School Association \$ \_\_\_\_\_
- Other \$ \_\_\_\_\_

19. Does the school have a three to five-year financial plan? Yes  No

20. Is the school financially sustainable for the next five years?  
Likely   
With Reservation   
Other

\_\_\_\_\_  
Pastor Signature (if applicable)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
President / Principal Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

I have reviewed the financial data prepared by the school and certify to the best of my knowledge its accuracy.

\_\_\_\_\_  
Diocesan School Official Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date